

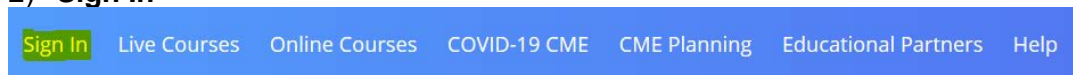


How to create a Cedars-Sinai CME Portal Account:

Remember to use Google Chrome  as your web browser!

1) Visit: cedars.cloud-cme.com

2) Sign In



3) Click on “Don’t have an account?”

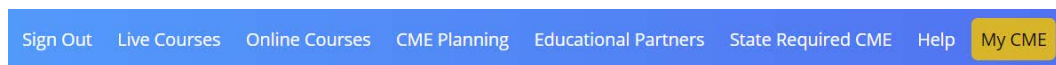
4) Enter your information. ***All fields are required!** Then click the **Create Account** button. After completing this you will successfully create your account. A pop-up window will say “An account has been created for...”



- 5) **Login:** Enter the email address and password you used for the account set-up.

A screenshot of a login form with a grey background. At the top, it says "Enter your email and password to login". Below this are two white input fields: "Email:" and "Password:". A red "Login" button is positioned below the password field. At the bottom, there is a link "Forgot Your Password? (Don't have an account?)". Below this link, a "Login Tip:" states: "All Cedars-Sinai Medical Staff have an account in the system. The account is not linked to other C-S systems. If you do not know which email address is used for your account, please contact the CME Office; do NOT create a new account." At the very bottom, it says: "For all users: If you do not have the password for your account, click the 'Forgot Your Password?' link."

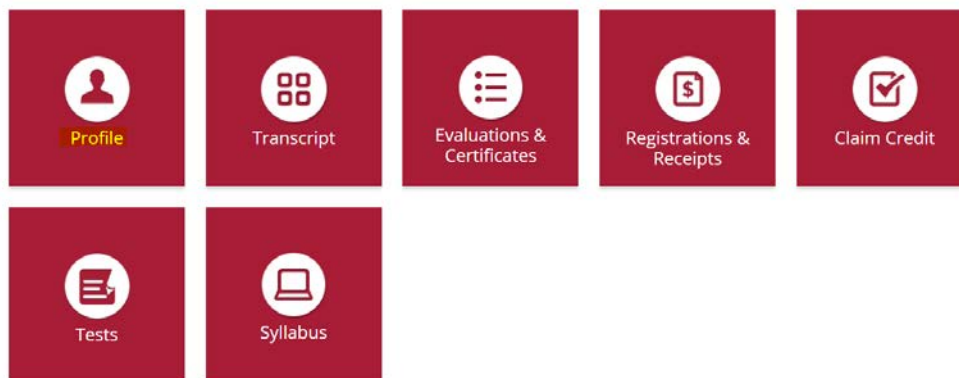
- 6) Click on **MY CME** button



- 7) Select the **Profile** icon

My CME

Instructions: Click a button to proceed.



- 8) Add your mobile phone number and other required fields and click **Submit to save.**





Instructions for those that don't have accounts and need to register for one.

To Create a Cedars-Sinai CME Portal Account (For New Users Only):

1. **Access the CME Portal** at cedars.cloud-cme.com
2. Click **Sign In** from the menu bar.
 - a. On the **Log In** pop-up window, click on “**Don’t have an account?**”
 - b. Enter the required data on the next pop-up (“Need an Account?”) then click **Create Account**.
 - i. Successful account creation will result in a pop-up window that says “An account has been created for...”
3. **Login:** When the **Log In** pop-up appears again, enter the email address and password you used for the account set-up.
4. After login, **add your mobile phone number** by clicking the **My CME** button, then **Profile**.