



2024 CME Services and Fees

Directly Provided-Live Activities (In-Person Conference or Internet Live)	
Service	Fee
Accreditation-AMA Credit, Disclosure, Mitigation Management and Evaluation	\$2000
Logistics and Staffing-Includes day-of support, registration, liaison with faculty, catering and AV	Single Day: \$3,500 Two Day: \$7,000 Three Day: \$10,500 >3: TBD based on the overall complexity. Additional Weekend Support Staff: \$100 per hour
Faculty Management-Travel Logistics and/or Honorarium for Guest Faculty	\$200 per guest faculty
Hands-on Labs/External Equipment	\$1000
Hybrid Add-On Support- CME staffing for virtual component with an in-person activity	\$100 per hour
Additional Accreditations-Accreditation not held by Cedars-Sinai	\$100 per hour plus cost of the external organization's accreditation fee
Marketing	CME E-mail and Digital Flyer: \$750 Supplemental Marketing: \$100 per hour; Excludes cost of media and design
Budget Management Fee-Required for any activities that include income (registration, grants, and/or exhibit fees)	5%-10% of expenses based on net income
Registration-Online Registration in the CME Portal	No Participant Fee Charged: No charge. Participant Fee Charged (based on your estimated total registration): 100 or less: \$1000 101 to 200: \$2000 201 to 300+: \$3000
Grant Management Fee	\$1000 +\$125 per grant application submission +\$75 per approved grant reconciliation
Exhibit Management Fee-Development of exhibitor prospective, online registration, solicitation of exhibitors, and on-site management	10 or less: \$1000 11 to 20: \$2000 21+: \$3000

Directly Provided - Enduring Material (On-Demand Content)	
Service	Fee
Accreditation (AMA Credit, Disclosure, Mitigation Management and Evaluation) for content hosted on CME Portal or other platform	\$500 per activity per calendar year
*Any additional services needed, see fee schedule for Live Activities	

Directly Provided-Regularly Scheduled Series (RSS)	
RSS=Grand Rounds, Case Conference, Tumor Board or Journal Club.	
Each type of RSS requires a separate application, renewed annually and effective for that calendar year (January-December) only.	
Type	Annual Fee
6 or Fewer sessions (Quarterly)	\$1,000
7-12 Sessions (Monthly)	\$1,500
13-26 Sessions (Twice Monthly)	\$2,000
27 or more (Weekly)	\$2,500
On-Demand Posting of RSS Recordings (hosting for a max of 12 sessions)	\$1,500
Endowed Lectureship Accreditation	\$1,500

Jointly Provided-Activities	
Type	Accreditation Fee
Jointly Provided	Same Fees as Directly Provided + \$3000 per application per activity

The final fee is determined based on the overall services needed for each accredited activity.
All fees are subject to change without prior notice, until budget is finalized.