



### EXHIBIT INTEREST FORM

Thank you for your interest in exhibiting with us. Please complete this form if you are interested in securing a booth. Please note, completing this interest form does not constitute a confirmed registration of participation. Once approved, you will receive an additional email confirming your registration and payment.

**Title of CE Activity: X Cedars-Sinai Parkinson's Disease and Movement Disorders Annual Symposium**

**Location: The Shay Hotel, Culver City, CA**

**Date: November 2, 2024**

<b>Exhibiting Company:</b>			
<b>First Name:</b>			<b>Last Name:</b>
<b>Email:</b>			<b>Phone:</b>
<b>Exhibit Fee:</b>			

### CEDARS-SINAI EXHIBIT GUIDELINES

Please carefully review the below Cedars-Sinai Guidelines on Exhibitors at Cedars-Sinai sponsored events and the [Cedars-Sinai Business and Gift Policy](#).

- Exhibitors can only provide information on medications that are included in the Cedars-Sinai approved formulary. Discussion and detailing of medications that have not been granted formulary status is prohibited.
- Exhibitors can only provide information on medical surgical supplies or equipment that are included in Cedars-Sinai contracts with Supply Chain. Discussion and detailing of medical surgical supplies or equipment that are not under contract, including those that have not been evaluated, or are in RFP status is prohibited.
- If you are unsure of the contract or formulary status, please email [cmeexhibits@cshs.org](mailto:cmeexhibits@cshs.org) with the products or medications you plan to display. This information will be sent to Pharmacy and Supply Chain for review and approval.

### TERMS AND CONDITIONS

All companies permitted by the Cedars-Sinai Office of CME to complement the activity must strictly adhere to the following guidelines regarding their participation as an exhibitor:

- When commercial exhibits are part of the program, arrangements for these shall not influence planning or interfere with the presentation of accredited activities;
- Exhibit placement shall not be a condition of support for accredited activities;
- No commercial promotional materials shall be displayed or distributed in the same room immediately before, during, or immediately after an educational activity certified for credit;

- Representatives may attend an educational activity, but may not engage in sales activities while in the room where the educational activity takes place, and are strictly prohibited from the sale of and/or discussion of products while attending the educational activity.
- Representatives must remain in compliance with the [Cedars-Sinai Business and Gift Policy](#). This means no samples, products, promotional items at the educational activity. Only educational materials should be provided.

**LOGISTICS FOR IN-PERSON ACTIVITIES:** Cedars-Sinai Medical Center will provide a table and chairs for use during the activity. In accordance with ACCME, Joint Accreditation and Cedars-Sinai policies, all exhibits will be located in the pre-function area outside the educational area. An email with details regarding exhibit set up and shipments will be sent before the activity to the contacts provided.

**CANCELLATION POLICY:** No refunds. Payment in full must be received at least 2 weeks prior to the start of the activity to avoid cancellation of your exhibit participation.

**RIGHT TO CANCEL OR POSTPONE:** Cedars-Sinai reserves the right to cancel or postpone any registration or course. In the event that Cedars-Sinai must cancel or postpone a course or your individual registration, the registration fee will be fully refunded. Cedars-Sinai is not responsible for any related costs, charges or expenses to participants, including fees assessed by airline, travel or lodging agencies.

**By signing this form, you agree to the terms, conditions, and policy statements above.**

**Company Representative:**

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Signature and Date

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Name and Title